

HJEconomics Tutor Privacy Policy

Our contact details

Helen James

hjeconomicstutor@gmail.com

The type of personal information we collect

Name, email, telephone number, address of student and parent/ guardian/ agency

Name of school

Academic progress data

How we get the personal information and why we have it

Any personal information is provided by student, parent or agency.

We use the information to send zoom links, make contact regarding lessons and to inform tuition

Who we share your data with

Personal information will not be shared without your consent.

In some cases students/parents may require me to contact school to share information about progress, this will only be with consent.

There may be circumstances where we are legally required to share the information for example safeguarding concerns.

How we store your personal information

Your personal data are stored on password protected devices and password protected portal (tutorbird)

How long we retain your data

Personal information is stored for one year after the end of tuition. All information related to invoices is kept for 7 years for tax purposes. This will then be deleted.

Your consent

If you would like me to delete all personal information please do so by email. Once information is deleted tuition is unable to continue



HJ
Economics
Tutor